

PROBATION DEPARTMENT

PROBATION DIRECTOR II

SALARY: \$74,646 Plus Excellent Benefits

The duties of this class involve responsibility for planning, organizing and directing the activities of a Probation Agency having a professional staff of between 6 and 35 Probation Officers at various levels and a number of clerical and administrative employees. A Probation Director II is responsible for providing and maintaining effective Probation services in accordance with established laws and regulations and receives general supervision and assistance from the State Division of Probation.

MINIMUM QUALIFICATIONS:

- **PROMOTION:**

One (1) year of permanent service as a Deputy Director II, or two (2) years permanent service as a Probation Supervisor.

- **OPEN COMPETITIVE:**

Three (3) years experience in a supervisory or administrative position in a Probation Agency.

SUBMIT RESUME/APPLICATION TO:

John J. Kalinkewicz, Personnel Director
Saratoga County Personnel Department
40 McMaster Street
Ballston Spa, New York 12020

Position will be filled pending the results of a Civil Service examination to be scheduled at a later date.

“An Equal Opportunity Employer with an Affirmative Action Program”

Re issued: 5/12/10